



**WMATA contemplates issuing IFB No.:** FQ19023/GG

**IFB Title:**

DULLES RAILYARD WAREHOUSE AND RACK SHELVING

**ADVANCE NOTICE TO BIDDERS REV 2**

**DATE: AUGUST 8, 2018 REV 2**

**Note: All dates and plans are tentative. The IFB will have the actual information.**

Please do not contact WMATA, wait for official publication.

<b>Solicitation Availability:</b>	On or about August 15, 2018 <del>July 31, 2018</del>	REV 2
<b>Pre-Bid Conference and Site Visit:</b>	On or about August 24 , 2018 <del>August 10, 2018</del>	REV 2
<b>Bid Due Date:</b>	On or about September 12, 2018 <del>Sep 5, 2018</del>	REV 2

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### **Description of Work**

The Washington Metropolitan Area Transit Authority (WMATA) is seeking to procure warehouse and rack shelving units that include pallet racks, bulk racks, bar pipe and rod racks, and cantilever racks for the material handling storage in the new Dulles Railyard and Maintenance Facilities being constructed on Old Ox Road in Sterling, VA 20166. The work under this project will include delivery and installation of the rack shelving units in the three newly constructed adjacent buildings, including the 46,000 sf warehouse, and throughout storage and shop areas in the adjacent 68,000 SF Maintenance of Way Building and the 161,000 SF Service & Inspection Building.

There are about 451 rack shelving unit requirements, in which majority are pallet racks that will be placed in the warehouse. WMATA will provide floor layout plans indicating the warehouse and other rack shelving locations for each facility, and the exact count and description of the items. The Contractor shall furnish final engineered drawings, and all supervision, labor, materials, supplies, tools, equipment and expertise necessary to perform and complete the installation of the rack shelving.

The work of this contract is expected to commence in October 2018 and completed no later than January, 2019.

**Bids Due:** On or about September 12, 2018. Shall be delivered to WMATA, Office of Procurement and Materials, Room 3C-02, 600 Fifth Street, NW, Washington, DC 20001.

REV 2



**Pre-Bid Conference:** On or about August 24, 2018 ~~August 10, 2018~~ at the project site. The meetup instructions will be provided with the IFB. WMATA will provide a presentation including the solicitation issues and technical requirements.

WMATA will plan to have representatives of our procurement, insurance, DBE, Safety and Program in attendance. WMATA certified DBE's are strongly encouraged to attend.

All attendees must provide a WMATA Contractor ID or a government issued identification for entry into the any WMATA facility (cameras, cell phones, computers and other mobile devices are permitted). **Individuals that plan to attend the Pre-Bid Conference are required to send an email to ggufanova@wmata.com 48 hours in advance, with their name, title, company name, mailing address, telephone, and email for each attendee. Failure to submit this information may preclude the individuals from the participation in the Pre-Bid Conference and Site Visit due to advance planning required from WMATA to accommodate the personnel.**

**Site Visit,** WMATA will conduct a Site Visit to the project site. WMATA plans to show all the three buildings where warehouse and rack shelving units need to be installed.

The maximum number of attendees per company is 2 individuals.

Attendees will be required to provide their own transportation for the Site Visit.

Attendees will be required to sign in during the Pre-Bid Conference and Site Visit.

All Site Visit attendees will be required to have with them OSHA approved Class 3 reflective safety vests, hard hats, safety eye protection, and work boots with safety toe

**Period of Performance:** The work of this contract is expected to commence in October 2018 and completed no later than January, 2019.

**Bonds/Guarantees:**

Not Required

**Indemnification and Insurance:**

**EXHIBIT A**

**RE: Warehouse and Rack Shelving Delivery and Installation**

**I. MINIMUM REQUIRED INSURANCE: MINIMUM LIMITS OF INSURANCE**

<b>INSURANCE TYPE</b>	<b>LIMITS</b>	<b>BASIS</b>
<b>Workers' Compensation</b>	Statutory	



<b>Employers' Liability</b>	\$500,000	Each Accident
	\$500,000	Disease Policy Limit
	\$500,000	Disease Each Employee
<b>Business Auto Liability</b>		
	\$1,000,000	Combined Single Limit

**II. MINIMUM REQUIRED INSURANCE: MINIMUM INSURANCE COVERAGES AND COVERAGE PROVISIONS**

- 1) Contractor is required to maintain the prescribed insurance outlined in this Exhibit A during the entire period of performance under this contract. Notice to Proceed (NTP) will not be issued until all required insurance has been accepted by WMATA.
- 2) The prescribed insurance coverage and limits of insurance are minimum required coverages and limits. Contractor is encouraged, at its sole cost and expense, to purchase any additional insurance coverages and or limits of insurance that Contractor deems prudent and necessary to manage risk in the completion of this contract.
- 3) Upon written request from WMATA, contractor shall provide copies of any requested insurance policies, including applicable endorsements, within five (5) business days of such request.
- 4) Receipt, review or communications regarding certificates of insurance (COI), insurance policies, endorsements, or other materials utilized to document compliance with these Minimum Insurance Requirements does not constitute acceptance by WMATA.
- 5) Insurance companies must be acceptable to WMATA and must have an A. M. Best rating of at least A- VII.
- 6) Unless otherwise noted, "Claims Made" insurance policies are not acceptable.
- 7) Any insurance policy utilizing a Self-Insured Retention (SIR) requires written approval from WMATA.
- 8) Contractor must incorporate these Minimum Insurance Requirements into contract requirements of all subcontractors of every tier; however, Contractor, at its sole peril, may amend these Minimum Insurance Requirements for its subcontractors, but doing so does not relieve Contractor from its respective liability to WMATA.
- 9) Compliance with these Minimum Insurance Requirements does not relieve Contractor from Contractor's respective liability to WMATA, even if that liability exceeds the Minimum Insurance Requirements.

**III. COVERAGE-SPECIFIC REQUIREMENTS**

**Business Auto Liability**



- 1) Business Auto Liability insurance shall be written on ISO Business Auto Coverage Form CA 00 01 03 06, or its equivalent. Equivalency determination shall be made in WMATA's sole and unreviewable discretion.
- 2) Policy shall be endorsed with Additional Insured Endorsement(s) in compliance with the "Additional Insured" Section below.
- 3) Policy shall be endorsed with a Waiver of Subrogation Endorsement(s) in compliance with the Waiver of Subrogation" section below.
- 4) Business Auto Liability minimum Combined Single Limit requirements may be obtained through the combination of a primary business auto liability policy and an Umbrella/Excess Liability policy provided that the Umbrella/Excess Liability policy complies with items 2 and 3 above.
- 5) MCS-90 Endorsement for work involving the transportation or disposal of any hazardous material or waste off of the jobsite. If the MCS-90 Endorsement is required, minimum auto liability limits of \$5,000,000 per occurrence are also required as is form CA 99 48, broadened coverage for pollution liability.
- 6) Non-Owned Disposal Site (NODS) Endorsement providing coverage for the Contractor's legal liability arising out of pollution conditions at the designated non-owned disposal site.

#### **IV. OTHER**

##### **Additional Insured**

- 1) Contractor and subcontractors of every tier are required to add WMATA and WMATA Board of Directors as additional insured on all required insurance including excess liability policies, with the exception of Workers' Compensation and Professional Liability.
- 2) Coverage provided to Additional Insured shall be primary and non-contributory to any other insurance available to the Additional Insured, including coverage afforded to the WMATA as an additional insured by subcontractors, and from other third parties.
- 3) Coverage provided to any Additional Insured shall be for claims arising out of both ongoing operations and products and completed operations hazard.
- 4) Coverage available to any Additional Insured under the products and completed operations hazard can only be limited to the applicable statute of repose in the jurisdiction(s) where the contract scope of work takes place.
- 5) Commercial General Liability and Umbrella/Excess Liability forms must provide defense coverage for additional insureds. The Additional Insured Endorsement shall provide coverage for Ongoing as well as Products and Completed Operations with no limitation on when claims can be made.

##### **Waiver of Subrogation**

Contractor and subcontractors of every tier are required to have all insurance policies except Professional Liability endorsed to waive the respective insurance company's rights of recovery against WMATA, and the WMATA Board of Directors.



- 1) Waiver shall be provided on an endorsement that is acceptable to WMATA.

### **Certificate of Insurance (COI)**

Contractor shall provide WMATA an ACORD Certificate of Insurance (COI) and copies of all required endorsements as evidence that the insurance requirements of this Section have been satisfied. Certificates of Insurance shall be sent to WMATA.

The Certificate Holder box should read:

Washington Metropolitan Area Transit Authority  
Office of Insurance, Room 8F  
600 Fifth Street, NW  
Washington, DC 20001

Additionally:

- 1) Proposed material modifications to required insurance, including notice of cancellation, must be received by WMATA in writing at least 30 days prior to the effective date of such change or cancellation.
- 2) WMATA's receipt of copies of any COI, policy endorsements or policies does not relieve Contractor of the obligation to remain in compliance with the requirements of this Section at all times. Contractor's failure to comply with these insurance requirements shall constitute a material breach of this Contract.
- 3) Receipt of the COI does not constitute acceptance of the insurance outlined above.

### **Type of Contract:**

Firm Fixed Unit Price Contract.

### **IFB availability:**

Once the IFB is issued it will be posted on the WMATA website at <https://www.wmata.com/Business/procurement/solicitations/active-procurement-opportunities.cfm>

in Adobe Acrobat (.pdf) format. The IFB can be downloaded free of charge.

**Amendments:** If any amendments are issued, they will be posted on the WMATA website along with the solicitation.

### **Buy America Act Certification (Not to be confused with Buy American)**

Proposers should be fully cognizant regarding BUY AMERICA.



[http://www.fta.dot.gov/legislation\\_law/12921.html](http://www.fta.dot.gov/legislation_law/12921.html)

**Contractor Personnel and WMATA Contractor ID**

All on site personnel as well as various Contractor's management personnel must have a current WMATA Contractor ID. WMATA will provide the Contractor ID's to the successful Contractor team at no cost. The IFB will have more details.

**Contact Person:** Guzel Gufranova Contract Administrator, [ggufranova@wmata.com](mailto:ggufranova@wmata.com) voice (202) 962 5544. **Email contacts are strongly preferred. Questions prior to official IFB publication will not be answered. Please wait for official publication.**